## **CONFIDENTIAL RESUME**

EDWARD L. EXECUTIVE 17 CORPORATE ROAD BOSTON, MA 02100

(617) 000-0000

**OBJECTIVE:** 

To join an established domestic/import apparel manufacturer requiring an experienced manager with significant profit orientation and a solid record of achievement in operations.

#### PROFESSIONAL EXPERIENCE:

GRF INDUSTRIES, INC.

BOSTON, MA

\$600M wholly owned subsidiary of LKI Inc.

## **Director of Corporate Logistics** (5/87 to present)

Direct staff of 25 in the importation, movement, and distribution of all raw materials and finished product. Manage centralized billing, inventory control, fabric lab, pattern and marker departments, and computer-aided design area.

# **Director of Domestic Operations** (1/87 to 5/87)

Procured raw materials from domestic sources for manufacturing at U.S. and "807" facilities. Established central cost engineering function for company.

BCX INN RESORT

LAKE TAHOE, NV

\$25M year-round full service resort.

#### **Director of Operations** (5/86 to 1/87)

Recruited by owner to implement financial restructuring due to bankruptcy and operational restructuring including the establishment of a comprehensive MIS system.

DSC CORPORATION

BOSTON, MA

\$300M importer and manufacturer of apparel. Autonomous division of FGB, Inc.

### Vice President of Administration (1985 to 1986)

Appointed to 7-member Executive Board. Established policies and directed staff of thirty in managing the flow of information and product throughout the company.

# **Corporate Operations Manager** (1983 to 1985)

Developed and monitored detailed Master Operating Plan adopted as model within the industry.

Corporate Manager / Raw Materials and Legal Counsel (1976 to 1983)

**Purchasing Supervisor** (1974 to 1976)

**Assistant Supervisor of Purchasing** (1971 to 1974)

Assistant Controller (1971)

#### **EDUCATION:**

DCF UNIVERSITY SCHOOL OF LAW

BOSTON, MA

Master of Laws / Taxation (1979)

WSE UNIVERSITY LAW SCHOOL

BOSTON, MA

Juris Doctor (1976)

ASD UNIVERSITY

BOSTON, MA

**Bachelor of Science in Business Administration** (1970)

EDWARD L. EXECUTIVE

PAGE 2

## AREAS OF SPECIALIZATION:

- · Import operations
- · Production planning
- · Domestic/international traffic
- · Letters of credit
- Cooperative advertising
- Materials handling
- · Inventory control
- · Contract arbitration
- Anti-trust compliance programs
- · Purchasing control
- Insurance program administration
- · International financial arrangements

- · Logistics planning
- Cost analysis
- Raw material procurement
- · Warehousing management
- · Organizational structuring
- Quality control/assurance
- · Drafting of contracts
- · Labor negotiations
- · Personnel administration
- · Facilities management
- Merchandise planning
- Disposal of obsolete inventory

#### **AFFILIATIONS:**

Member of Massachusetts Bar

Member of Federal Bar

Notary Public

Licensed Real Estate Broker

American Arbitration Association - Commercial Panel of Arbitrators

# **PERSONAL:**

Married, 2 children

Elected Town Meeting Member and served on several town committees.

Interests include law, history, politics, skiing, sailing.

**REFERENCES:** Available upon request.